

**HAL SECONDARY SCHOOL
HYDERABAD-TELANGANA
TEL.NO: 040-23878582**

ENGLISH MEDIUM SECONDARY SCHOOL AFFILIATED TO C.B.S.E.

Applications are invited from willing & eligible candidates for the following posts in HAL Secondary School, Hyderabad, that imparts co-education to approximately 1200 students.

Sl. No.	Post	No. Of Posts	Minimum Educational Qualification	Minimum Experience	Age limit	Approximate starting salary P.M.
1	Principal	01	1. Post Graduation in any Subject 2. B. Ed	10 years in teaching in High School and at least one year in administrative work.	Max.55 years as on 31.03.2016	Rs 37,000/-
2	PRT (Telugu)	01	1. Graduation in/with Telugu with at least 55% aggregate marks. 2. B.Ed. 3. Central or State Teacher Eligibility Test qualified.	1 year in teaching Telugu	Max.40 years as on 31.03.2016	Rs 18,000/-
3	PRT	05	1. Graduation with at least 55% aggregate marks. 2. B. Ed 3. Central or State Teacher Eligibility Test qualified.	1 year in teaching English/Maths/Science/Social in a recognized school	Max.40 years as on 31.03.2016	Rs 18,000/-
4	Dance Teacher	01	Diploma in Dance from a recognized university/ institution	1 year in teaching classical dances	Max.40 years as on 31.03.2016	Rs 15,000/-
5	Music Teacher	01	Diploma in Vocal Music from a recognized university/ institution	1 year in teaching Vocal Music	Max.40 years as on 31.03.2016	Rs 15,000/-
6	Counselor/Health Wellness Teacher (Part-time)	01	Post Graduation in Psychology or Post Graduation in Child Development or Post Graduate Diploma in Guidance and Counseling	1 year in Guidance/ Counseling	Max.40 years as on 31.03.2016	Rs 12,000/-

- Fluency in English for all the posts is mandatory.
- Interested candidates may send their applications in the format attached along with one self addressed envelope and photo copies of certificates in support of claim regarding their age, qualification, experience, etc. so as to reach The Principal, H.A.L. Secondary School, H.A.L. Township, Balanagar, Hyderabad-500042, latest by 11th April 2016.
- Short listed candidates will be called for written test, demonstration and personal interview.

Others:

- 1) Applications not having the required details or those received after last date will not be considered. School is not responsible for any postal delay.
- 2) Canvassing in any form will disqualify the candidates.
- 3) The candidates will be governed by the rules and regulations of Aeronautics Township Education Committee.
- 4) Higher salary would be considered for highly experienced and worthy candidates.
- 6) Management reserves the right to increase or decrease the posts.

Sd/
Principal,
H.A.L. Secondary School,
H.A.L. Township, Balanagar,
Hyderabad-500042.

APPLICATION FORMAT

Passport size
photograph

1. Post applied for _____
2. Name of the candidate _____
3. Father's /Mother's/Spouse's Name: _____
4. Date of Birth _____
5. Age as on 31-03-2016: _____
6. Present Address _____
7. Permanent Address: _____

8. Languages Known: _____
9. Contact No. (Landline with STD code): _____
(Mobile): _____
10. E-mail id: _____

A. Academic Qualifications: (Please enclose certificates)

S.No	Education Level	Course Name	Institution/University	Year of Passing	% Marks/CGPA	Remarks ,if any
1.	Post Graduation					
2.	Graduation					
3.	B.Ed					
4.	Any Other (Pl.Specify)					
5.	Computer Knowledge					

A. Post Qualification Teaching Experience: (Please enclose certificates)

Sl.No	Designation	Scale of Pay	Classes taught	From Date dd/mm/yy	To date dd/mm/yy	Duration(in no. of months/years)	School/Institution

C. Achievements / Awards if any:

D. Documents attached:

1. Copy of Birth Certificate/SSC certificate for age.
2. Copy of Degree Certificates with mark sheet.
3. Copy of Teachers Eligibility Test Qualification certificate (for applicable posts).
4. Copy of experience certificates.

E. Declaration:

I hereby declare that all the information furnished above is correct and accurate to the best of my knowledge. If any of the information furnished by me is found to be false, my candidature will be liable to be cancelled.

Place: _____

Date: _____

(Applicant's Signature)