

APPLICATION FORMAT



HINDUSTAN AERONAUTICS LTD.
KORAPUT DIVISION, SUNABEDA-763002, ODISHA

Advertisement No.: **ADVT.No.: KPT-02/2016**

Paste
self attested
recent passport size
photograph

Application for the Post of _____

01.	Name (In Capital Letters)		
02.	Gender (Put √ mark)	(Male / Female)	
03.	Father's Name (In Capital Letters)		
04.	Mother's Name (In Capital Letters)		
05.	Marital Status (Put √ mark)	(Married / Unmarried)	
06.	Name of Spouse & Occupation		
07.	Date of Birth (DD/ MM/YYYY)		
08.	Age as on: 30.11.2016years monthsdays	
09.	State of Domicile		
10.	Nationality		
11.	Category (Put √ mark) (Enclose copy of Certificate in case of SC/ST OBC (Non creamy layer))	GEN / OBC (NCL)/ SC / ST	
		Sub Caste:	
12.	Are you a Person with Disability (PWD)? If Yes, mention the category of Disability (VH/OH/HH) (Enclose a copy of disability certificate)	Yes / No	VH/OH/HH :
			% of Disability
13.	Contact No.	Mobile No.:	
		Telephone No.(with STD Code):	
14.	E-mail Id		
15.	Permanent Home Address (with PIN code):	Address for correspondence (with PIN code):	

16.	Nearest Railway Station																
17.	Religion (Put \surd mark)	Hindu / Muslim / Sikh / Christian / Neo Buddhist / Jain / Zoroastrian / Others															
18.	Were you domicile of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989? If so, please enclose the proof.	YES / NO															
19.	<p>a) Are you an Ex-Serviceman? If Yes, mention the last Rank held and the number of years served in the Rank.</p> <p>b) Are you Serving as Officer in the Armed forces (Navy / Army / Air Force)? If Yes, mention the present Rank and the number of years completed in the Rank.</p>	<p>a) Yes / No</p> <p>.....</p> <p>b) Yes / No</p> <p>.....</p>															
20.	<p>Have you applied for any post in HAL earlier? Yes / No _____</p> <p>If yes, Please furnish the Details :</p> <p>i) Division for which you have applied : _____</p> <p>ii) For which post applied : _____</p> <p>iii) Recruitment Year / Notification No. : _____</p> <p>iv) Please put the tick mark (\surd) against appropriate column, below :</p> <table border="1" style="border-style: dotted; width: 100%;"> <tr> <td>a)</td> <td>Not called for Interview by M/s HAL</td> <td></td> </tr> <tr> <td>b)</td> <td>Appeared Interview, but not qualified</td> <td></td> </tr> <tr> <td>c)</td> <td>Provisionally selected but found unfit during pre-employment medical examination</td> <td></td> </tr> <tr> <td>d)</td> <td>Final offer issued to me but not joined HAL</td> <td></td> </tr> <tr> <td>e)</td> <td>Any other reason</td> <td></td> </tr> </table>	a)	Not called for Interview by M/s HAL		b)	Appeared Interview, but not qualified		c)	Provisionally selected but found unfit during pre-employment medical examination		d)	Final offer issued to me but not joined HAL		e)	Any other reason		
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c)	Provisionally selected but found unfit during pre-employment medical examination																
d)	Final offer issued to me but not joined HAL																
e)	Any other reason																
21	Whether any of your close relatives are working in HAL? If yes, please provide details	<p>Name:</p> <p>Designation:.....</p> <p>Division:</p> <p>PB No.:.....</p> <p>Relation :</p>															
22	Languages known (Please put the tick mark (\surd) against appropriate language/ability)	<p>a) Hindi (Write / Read / Speak)</p> <p>b) English (Write / Read / Speak)</p> <p>c) Odiya (Write / Read / Speak)</p> <p>d) (Write / Read / Speak)</p>															

23. EDUCATIONAL QUALIFICATION:

(a) Basic Degree

Name of Qualification with specialisation wherever applicable	Institution / University	Nature of the Course (Full Time / Part Time / Correspondence)	Duration of the Course	Subjects / Specialisation	Class / Division	% of Marks	Month & year of Passing
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Note: (i) In case of CGPA or any other similar assessment criteria, equivalent percentage is to be mentioned as per norms adopted by the University / Institute. (ii) Please give full & complete information. Use separate sheets if required.

(b) Post Graduate Degree/PG Diploma /Other Higher Qualification such as Ph.D etc:

Name of Qualification with specialisation wherever applicable	Institution / University	Nature of the Course (Full Time / Part Time / Correspondence)	Duration of the Course	Subjects / Specialisation	Class / Division	% of Marks	Month & year of Passing
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Note: (i) In case of CGPA or any other similar assessment criteria, equivalent percentage is to be mentioned as per norms adopted by the University / Institute. (ii) Please give full & complete information. Use separate sheets if required.

24. Details of Training undergone in the last 5 years

Name of the training Program	Institution / Organization	In India / in Abroad	Duration of the Training	
			From (dd/mm/yyyy)	To (dd/mm/yyyy)

(Use separate sheets, if required)

**25. Professional Experience (from the First Job onwards to Current Job)
(Chronological Order):**

Designation / Name of the position /Name of the post	Name of the Organization/ Establishment / Employer	Central Govt. /State Govt./ Central PSU / State PSU / Private Org.	On Contract / Ad-hoc /permane nt / Temporary / On-the- job training	Date		Pay Scale	Gross Pay	Reas on for Leavi ng
				From <i>(dd/mm/yy)</i>	To <i>(dd/mm/yy)</i>			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Note : Please give complete details for the experience profile like Date, Month & year. Use separate sheets if required).

26. How many years of Post Professional Qualification Experience in the executive category, you possess?	:
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27. Detailed picture of the current Position held by you in the present organization.

(To be hand-written or typed in about 100 words. If place is not sufficient here, the same may be enclosed to the application with your name on the top of the paper):

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28. Present Scale of Pay _____ :

Basic Pay _____ , DA _____ , Grade Pay _____

Gross Pay _____

29. Date of Seniority (in the present post / Grade / Rank):

30. Pay expected from HAL : _____ per month

31. If Selected, How soon can you join HAL? _____

32. Have you availed Voluntary Retirement (VRS) from any PSU?

If yes, please mention details:

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33. Describe about your professional experience, achievements and significant contribution in the relevant field?

(To be hand-written or typed in about 100 words. If place is not sufficient here, the same may be enclosed to the application with your name on the top of the paper):

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34. Details of Application Fee:

Name of the issuing Bank / Branch	D. D Number	Date of issue	Amount of DD (in Rupees)

35. I hereby declare that the above information/statements are true and complete to the best of my knowledge and belief. I understand that in the event the information is found to be false or incorrect, my candidature/appointment may be considered as terminated without any notice.

Place :

Date :

Signature of the Candidate

Note:

The candidate is required to fill up all the columns. Application will be rejected if any column is left blank, not filled or incomplete. No correspondence will be entertained.

The candidate should not attach any documents with the application blank other than the specified one in the application blank.