



HINDUSTAN AERONAUTICS LIMITED
AIRCRAFT DIVISION, NASHIK
OJHAR TOWNSHIP (POST)
NASHIK- 422207
Ph: 02550-275840/41/42 Extn: 2955

HR/E/10/2016

December 2016

Hindustan Aeronautics Limited (HAL), a Navratna Central Public Sector Undertaking, is a premier aeronautical industry of South East Asia, with 20 production /overhaul / service divisions and 10 co-located R & D Centers spread across the country. HAL's Spectrum of expertise encompasses design, development, manufacture, repair, overhaul and upgrade of Aircraft, Helicopters, Aero-engines, Industrial & Marine Gas Turbines, Accessories, Avionics & Systems and structural components for Satellites & Launch Vehicles.

Aircraft Division, Nasik is an Independent profit centre and is currently engaged in the manufacturing of SU-30 aircraft under license, repair / Overhaul of MiG-21/27 M aircraft variants, BISON and their aggregates and in mid-life upgrade and modification of various types of Russian origin aircraft, Design & Development support to MiG-21 series, MiG-27M, SU-30MKI series Aircraft and its systems.

HAL Aircraft Division, Nasik is looking for candidates for appointment as **Medical Supdt.(Surgery)(Grade-IV)**, **Medical Supdt.(Medicine)-(Grade-IV)**, **Medical Supdt.(Pediatrian)(Grade-IV)**, **Senior Medical Officer (Pathology)-(Grade-III)** and **Dentist-(Grade-II)**.

NUMBER OF POSTS, GRADE, RESERVATIONS AND SCALE OF PAY

| Advt.No | Name of the Post Discipline | No.of Post and Reservation | Grade | Qualification |
|-------------|-------------------------------|----------------------------|-------|---|
| No.HR/MS/01 | Medical Supdt.(Surgery) | 01 (UR) | IV | MBBS with MS/DNB (General Surgery) from any recognized Institute /University. |
| No.HR/MS/02 | Medical Supdt.(Medicine) | 01 (UR) | IV | MBBS with MD/DNB(General Medicine)from any recognized Institute /University. |
| No.HR/MS/03 | Medical Supdt. (Pediatrics) | 01 (UR) | IV | MBBS with MD/DNB (Pediatrics) OR MBBS with Diploma in Child Health(DCH) from any recognized Institute /University |
| No.HR/MS/04 | Sr.Medical Officer(Pathology) | 01(UR) | III | MBBS with MD/DNB(Pathology) OR MBBS with Diploma in Pathology from any recognized Institute /University |
| No.HR/MS/05 | Dentist | 01(UR) | II | BDS from any recognized Institute /University |

Qualification should be recognized by Medical Council of India. They should have registered with any state Medical Council under Medical Council of India Act.

The details of posts identified suitable for Persons with Disabilities (PWD) along with Physical Requirement and Reservation category are mentioned below:-

| Name of the Post | Physical Requirement | Categories of disabled suitable for Post |
|------------------------|--------------------------------|--|
| Medical Superintendent | S, ST, W, BN, MF, RW, SE, H, C | OA, OL |
| Dentist | S.ST.SE.C.RW.BN | OL,HH |

- Persons with Disabilities (PwDs) can apply to the respective posts even if the post is not reserved for them but has been identified suitable. However, such candidates will be considered for selection to such post by general standard of merit. Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of relaxations as permissible under the rules.
- ABBREVIATIONS USED:
S=Sitting, ST=Standing, W=Walking, BN=Bending, MF=Manipulation by Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, C=Communication, OA=One Arm Affected (Right or Left), OL=One Leg Affected (Right or Left).

POST PROFESSIONAL QUALIFICATION EXPERIENCE REQUIREMENTS

| Grade | Minimum No. of years of relevant post qualification experience required to be possessed (completed years) | | |
|-------|---|-------------------|----------------------|
| | BDS | MBBS + PG Diploma | MBBS + PG Degree/DNB |
| II | 1 | N/A | n/a |
| III | n/a | 1 | Nil |
| IV | n/a | 4 | 3 |

Post Professional Qualification Experience requirement:

For the Posts in Grade-IV

Candidates possessing **MBBS+PG Degree/DNB** should have at least **three years'** relevant experience in the concerned specialty, after acquiring the Post-Graduate Degree.

Candidates possessing **MBBS + PG Diploma** should have at least **four years' relevant** experience in the concerned specialty after acquiring the Post-Graduate Diploma.

For the Post of Senior Medical Officer(Pathology) -Gr-III

Candidates possessing **MBBS + PG Diploma** should have at least **one year of relevant** experience in the concerned specialty after acquiring the Post-Graduate Diploma.

For the Post of Dentist-Gr-II

Candidates possessing **BDS** should have at least **one year of relevant** experience after acquiring the Bachelor's Degree in Dental Surgery.

If the candidate claims post-qualification experience in PSUs/Govt/Semi-Govt, it should be in the next below Grade or in equivalent post.

AGE LIMIT AND RELAXATIONS

| Sl. No | Advt.No | Name of the Post and discipline | Grade | Pay scale (□) | Maximum Age Limit as on 31.12.2016 |
|--------|---------|---------------------------------|-------|---------------|------------------------------------|
|--------|---------|---------------------------------|-------|---------------|------------------------------------|

| | | | | | |
|---|--------------------|-----------------------------------|-----|----------------|----------|
| 1 | No.HR/MS/01 | Medical Supdt.(Surgery) | IV | Rs.24900-50500 | 45 Years |
| 2 | No.HR/MS/02 | Medical Supdt.(Medicine) | IV | Rs.24900-50500 | 45 Years |
| 3 | No.HR/MS/03 | Medical Supdt.(Pediatrics) | IV | Rs.24900-50500 | 45 Years |
| 4 | No.HR/MS/04 | Senior Medical Officer(Pathology) | III | Rs.20600-46500 | 45 Years |
| 5 | No.HR/MS/05 | Dentist | II | Rs.16400-40500 | 35 Years |

For candidates who had ordinarily been domiciled in the state of Jammu & Kashmir during the period from 1.1.80 to 31.12.89, the upper age limit is relaxable by 5 years. Relaxation will be extended as per rules in respect of Ex-servicemen/Commissioned Officers/ ECOs/ SSCOs who have rendered at least 5 years of service and have been released on completion of assignment. Upper age limit is relaxable by 5 years for PWD candidates suffering from the specified disability for which the post is identified.

REMUNERATION AND PLACE OF POSTING

The selected candidates will be eligible for Basic Pay, Variable Dearness Allowance, other Perks & Allowances, Company Accommodation, Performance Related Pay, Leave, Medical Facilities, Provident Fund, Gratuity etc. as per company rules. They will also be eligible for Non-Practicing Allowance of 25% of the running basic pay (without any consequential) and Rent-Free unfurnished accommodation. The Place of Posting is at Nashik Hospital. The selected Candidates may be transferred / appointed to any other Divisions / Offices across the Country on Management's discretion.

JOB DESCRIPTION

| Sl. No | Advt.No | Name of the Post and discipline | Job Specifications/Job Descriptions/Experience Requirements |
|--------|--------------------|-----------------------------------|---|
| 1 | No.HR/MS/01 | Medical Supdt. (Surgery) | Should be able to manage OPD/Ward cases and perform independently minor/major surgeries and attend to emergency surgeries. |
| 2 | No.HR/MS/02 | Medical Supdt. (Medicine) | Should be able to manage OPD/Wards/ICCU independently and should be well conversant with the interpretations of ECG and Computerized Stress Test. |
| 3 | No.HR/MS/03 | Medical Supdt. (Pediatrics) | Should be able to manage all Pediatrics cases efficiently, Must have good knowledge in Neonatology e.g. New born Resuscitation, preterm babies management, managing Septicemia in newborn etc., Must have good knowledge in incubator and nursery care. Should be able to manage cases attending emergency room as and when required. |
| 4 | No.HR/MS/04 | Senior Medical Officer(Pathology) | Should be able to manage the Department of Pathology independently and carry out all investigations prescribed from the OPD/ Indoor Sections including Histopathology. |
| 5 | No.HR/MS/05 | Dentist | Should be able independently manage the OPD/Root Canal Treatment/Surgical procedures/Dental Indoor cases and dental |

| | | | |
|--|--|--|--|
| | | | Emergencies. Skills in Basic Dentistry like Peri-Dental soft tissue lesions/wounds management, Scaling, Dental fillings and extractions. |
|--|--|--|--|

HEALTH

Applicants should be of sound health and should meet the medical standards prescribed by the Company. Appointment of selected candidates will be subject to receipt of satisfactory medical report from the Company's Doctor as per the Medical Standards of the Company.

APPLICATION FEE AND PROCEDURE TO APPLY

Application fee is Rs. 500/-, which is non-refundable (exempted in case of SC/ST/PWD/Ex-Servicemen category). The application fee is to be sent in the form of crossed Demand Draft drawn on any Nationalized Bank (preferably State Bank of India) in Favour of Hindustan Aeronautics Limited Payable at State Bank of India, Ojhar Township (**SBI Branch Code : 1196**). Application fee will not be refunded under any circumstances, even if the candidate is not eligible at the time of applying or rejection of application etc. Therefore before forwarding the application, candidates are required to ensure that they meet all the eligibility criteria.

Interested and Eligible candidates may download the application form from HAL website and send their applications, duly filled, in the prescribed format as at Annexure-I along with the Demand Draft, certificates / documents (attested Photocopies) in proof of Age, Qualification, Experience, Training, Ex-servicemen discharge book (As applicable), etc by post so as to reach on or before **18th January 2017** to **Senior Manager(Human Resources), Hindustan Aeronautics Limited, Aircraft Division, Nasik Ojhar Township Post Office, Tal-Niphad, Dist. Nasik – 422207**. Candidate is required to write his / her name and the post applied for on the reverse side of Demand Draft, which should be forwarded, subscribing on the envelop, in bold, the post applied for, discipline and advertisement Number.

Candidates are required to possess a valid **E-mail ID**, so that intimation regarding interview can be sent. HAL will not be responsible for bouncing of any E-MAIL sent to the candidates by E-Mail. However, from time to time necessary information will be hosted on HAL Web site.

Please note that Application fee will not be refunded under any circumstances, even if the candidate is ineligible at the time of applying or rejection of application etc. Therefore before forwarding the application, candidates are required to ensure that they meet all the eligibility criteria.

SELECTION PROCESS

| Post name and Discipline | Selection Procedure |
|---------------------------------|---|
| Medical Supdt. (Surgery) | The selection for the Posts will be done through Personal Interview. For Shortlisting for Interview to the Post, the candidates possessing more relevant experience will be considered first. In case of tie in the relevant experience also then the candidates who secure more aggregate marks in the qualifying examination will be considered first. In case marks are also same, senior in age will be considered first. |
| Medical Supdt. (Medicine) | |
| Medical Supdt. (Pediatrics) | |
| Sr. Medical Officer (Pathology) | |
| Dentist | |

GENERAL CONDITIONS

- Only Indian Nationals need apply.
- Age and Experience are to be calculated as on 31.12.2016.
- Candidates possessing Regular / full time qualifications prescribed above are only eligible to apply, In other words, the qualifications acquired through part time / correspondence / Distance Education / E-learning courses are not eligible to apply.
- The total maximum marks and total marks obtained for all semesters / years will be summed up to arrive at the aggregate percentage marks. No rounding off will be done. No weightage will be given to any particular semester or year. Candidates must indicate the aggregate marks (of all semesters / years put together)
- Mere submission of application will not entail right for claiming employment.
- Candidates who are employed in Government / Semi-Government / Public Sector Undertakings should apply through their employer's i.e, through proper channel. Further, such candidates are required to produce 'No Objection Certificate' at the time of Interview from their employer failing which they will not be permitted to appear for the Interview under any circumstances.
- Candidates who have Work Experience in Private Sector Company / Organization should produce their experience certificate in the letter head of the Company/ Organization in which they have worked. The letter head of the Company/ Organization should contain the details of the Company.
- **Contract Experience:**
 - (a) Experience possessed by candidates engaged on Contract basis directly by PSUs/Central/State Governments concerned shall be considered as experience for the purpose of selection. In that case, Experience Certificate is to be produced from such PSUs/Central/State Governments, etc, indicating the contract engagement. As regards No Objection Certificate, the same needs to be in line with the Terms & Conditions of contract engagement and Rules applicable for such contract engagement in the concerned Organization.
 - (b) Experience possessed by candidates in Private Organizations on Contract basis shall be considered as experience, subject to scrutiny in terms of nature of experience, responsibilities, assignments, etc
 - (c) Experience possessed by candidates engaged on Contract basis through Contractors by PSUs/Central/State Governments will not be considered as experience since the engagement is not direct
 - (d) The contract experience possessed by candidates as at (a) & (b) above will be considered as Experience for the purpose of selection only if the experience is in Executive cadre of the concerned PSUs/Central/State/Private Organizations.
- Appointment of selected candidates is subject verification of Caste, Character and Antecedents from the concerned Authorities as per the rules of the company.
- The above requirement is tentative and the same may increase or decrease depending on the actual requirement. HAL reserves the right to Modify / alter / restrict / enlarge / cancel the recruitment process, if need so arises without issuing any further notice or assigning any further notice/any reasons thereafter. The decision of the Management will be final and no appeal will be entertained against this issue.
- Before applying the candidates should satisfy themselves regarding eligibility criteria desired for the post. The candidates should also ensure that the particulars furnished by him/her in the application are correct in all respect. The details entered in the specific column will be taken as final. In case it is detected at any stage of recruitment that the candidate does not fulfill the eligibility criteria or he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If any of these shortcomings are detected even after appointment, his/her services are liable to be terminated.
- Candidates are requested to mention their Name, Mobile Number and Post applied for on the back side of the Demand Draft.
- The company does not take any responsibility for any delay in receiving the application forms or loss in postal transit.
- The vacancies Identified are to be filled by external candidates only, through direct recruitment.

- Applications not in accordance with the prescribed form or incomplete/unsigned form or without attested copies of certificates mentioned above shall not be considered. **No applications / resumes will be accepted by Email.**
- Applications received after due date will not be entertained.
- Any sort of canvassing or influencing the officials related to the recruitment/ selection process would result in immediate disqualification of the candidate.
- Candidates, staying beyond 30 miles away and attending Personal Interview will be paid to and fro TA (Rail fare) by the shortest route on production of proof of travel as per rules of the company.

In case of any difficulty or for any queries regarding the filling of applications, contact us at 02550-275840/275841/275842 extn: 2955/2154/2954 or at admin.nsk@hal-india.com



HINDUSTAN AERONAUTICS LIMITED

AIRCRAFT DIVISION, NASIK

Annexure-I

Please Affix a Self
Attested recent
Passport Size
Photograph

Application for the post of _____

Advt.No. _____

Dated. _____

(Please fill the Application Format in Capital Letters)

- Please Furnish Full & Detailed information under each point and Enclose Xerox Copies of Certificates / testimonials in proof of the same.
- Suppression of any relevant information or incomplete information will entail disqualification for appointment

| | | |
|----|---|--|
| 1 | NAME in BLOCK LETTERS(As it appeared in SSLC/SSC Certificate) | |
| 2 | Gender | Male / Female |
| 3 | Father's Name | |
| 4 | Mother's Name | |
| 5 | Date of Birth (DD/MM/YYYY format) Age as on 31.12.2016 |/...../.....Years Months..... Days |
| 6 | State of Domicile&Nationality | |
| 7 | Permanent Address Dist: Pin: | Address for Communication (All future Communication will be made on this Address Only) Dist: Pin: |
| 8 | Nearest Railway Station | |
| 9 | Religion (Circle the religion) | Hindu / Muslim / Sikh / Christian / Neo Budhist / Zoroastrian / Others |
| 10 | Were you domicile of J&K during the Period from 1.1.1980 to 31.12.1989? if so, please enclose the proof | YES/NO |
| 11 | Circle the Category (Enclose copy of the certificate in case of SC/ST/OBC) | SC / ST / OBC / GEN Caste: _____ Sub Caste: _____ |

| | | Non-Creamy Layer: Yes/No | | | | | | | | | | | | | | | | | | | | |
|----------|--|---|----------|------|-------|-------|-------|--|--|--|---------|--|--|--|---------|--|--|--|--|--|--|--|
| 12 | Are You a person with Disability? If so, Mention category (Enclose copy of Certificate) (Circle the Appropriate) | YES / NO (If yes - VH / HH / OH) | | | | | | | | | | | | | | | | | | | | |
| 13 | Are You an Ex-Servicemen (Circle the Appropriate) | YES / NO | | | | | | | | | | | | | | | | | | | | |
| 14 | Have you been interviewed by HAL any time earlier? (If yes, please give the details of the post for which you have been interviewed as also date/year/venue) If Yes: Post Interviewed: Date of Interview: Venue of Interview: | Yes / No. (if yes pl. provide details of Post, Date of Interview, venue of Interview etc.) _____ _____ _____ | | | | | | | | | | | | | | | | | | | | |
| 15 | Are any of your close relatives working in HAL? If yes, provide details of Name, Designation, Division, etc. | | | | | | | | | | | | | | | | | | | | | |
| 16 | Phone / Mobile Number | | | | | | | | | | | | | | | | | | | | | |
| 17 | E-Mail ID | | | | | | | | | | | | | | | | | | | | | |
| 18 | Proficiency of Languages | <table border="1"> <thead> <tr> <th>Language</th> <th>Read</th> <th>Write</th> <th>Speak</th> </tr> </thead> <tbody> <tr> <td>Hindi</td> <td></td> <td></td> <td></td> </tr> <tr> <td>English</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Marathi</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Language | Read | Write | Speak | Hindi | | | | English | | | | Marathi | | | | | | | |
| Language | Read | Write | Speak | | | | | | | | | | | | | | | | | | | |
| Hindi | | | | | | | | | | | | | | | | | | | | | | |
| English | | | | | | | | | | | | | | | | | | | | | | |
| Marathi | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |

19. Educational Qualifications:

| Degree | Branch | University | Class / Division | Total Marks Obtained | Total Marks of all semesters / years | Aggregate Percentage of Marks Obtained | Mode of Study | Year of Passing |
|--------|--------|------------|------------------|----------------------|--------------------------------------|--|---------------|-----------------|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

(Note: Please read the general conditions of the advertisement and give full & Complete Information. Use separate Sheets if required)

20. Details of Training Undergone in the last 5 Years

| Name of the Program | Institution/Organization | Duration of Training | |
|---------------------|--------------------------|----------------------|----|
| | | From | To |
| | | | |

| | | | |
|--|--|--|--|
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21. Professional Experience in Chronological order (Starting from Recent / Present Experience)

| Sl.No | Organization & Org. Type | Designation | Nature of Duties (Elaborate on a Separate sheet if need be) | Duration | | No. of years / Months Completed | Gross pay & Reasons for leaving |
|-------|--------------------------|-------------|---|-----------|---------|---------------------------------|---------------------------------|
| | | | | From Date | To Date | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

(Note: Please read the general conditions of the advertisement and give full & Complete Information. Use separate Sheets if required)

22. Total Experience in No. of Years & Months: ____Years ____Months

23. No. of years of Post Professional Qualification Experience _____

24. Registration Number: (MBBS)_____ (MS/MD/DNB) _____

25. Present Scale of Pay: _____ Basic pay _____ DA _____ Gross Pay _____

26. How soon you can join if selected? _____

27. Details of Demand Draft

| Name of Bank | DD Number | DD Date | Payable at | value |
|--------------|-----------|---------|------------|-------|
| | | | | |

28. Pen picture of professional experience, achievements and significant contribution in the field, if any **(To be written / typed not exceeding 200 words on a separate sheet and enclosed to the application)**

I hereby declare that the above statements are true and complete to the best of my knowledge and belief. In the event, the information is found to be false or incorrect; my candidature/appointment is liable to be terminated without any notice.

Place:

Date:

Signature of the Candidate