

IMM Department

Application for Registration as Approved Supplier (Foreign Suppliers - Manufacturer)

Ref:.....

1	Name of the Firm	
2	Parent Company	
3	Address	
	City	
	State & Zip Code	
	Country	
4	Contact Name	
5	Phone	
6	Fax	
7	E-mail	
8	Website/ URL	
9	Category	Original Equipment Manufacturer (OEM) <input type="checkbox"/> Consortiums/ State/ Govt. Agencies <input type="checkbox"/> Others <input type="checkbox"/>
10	Company Type	Limited Company <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> Educational or Research Institute <input type="checkbox"/> Trust <input type="checkbox"/> Others <input type="checkbox"/>
11	Data Universal Numbering System (DUNS) Number	
12	Capital Employed	
13	Annual Sales	
14	Quality Certifications/ Accreditation	

15	Employees (Total)	
16	Products/ Services	
17	Major Customers	
18	Address of Liaison office/ Branch office/ subsidiary in India if any with details of necessary clearance from Reserve Bank of India	
19	Details of authorised Stockist/ Distributor/ Service Centers if any to manage HAL supplies	
20	Company's Catalogue/ Brochure enclosed.	Yes/ No
21	Bank Account Details	Bank Name & Branch IBAN Number SWIFT code

Date.....

Name.....

Position.....

Note: i) Refer **Annexure – 1** for the list of documents to be submitted along with the Vendor Registration Application Form.

ii) Vendor is requested to get e-registered on line at HAL e-Portal. Visit <https://eproc.hal-india.co.in>.

Annexure – 1

Check List of Documents to be submitted along with the Application for Foreign Suppliers – Manufacturers

Sl. No.	Details Required	Proof Required	Yes/ No
1	Details of Business Establishment	A certified copy of the charter, statutes, or Memorandum and Articles of the company or other instrument constituting or defining the constitution of the company; and if the instrument is not in the English language, a certified translation thereof	[]
2	Full address of Registered office of the company/firm & proof thereof	Notarised affidavit for Proof of Company address	[]
3	Sales Tax Registration as per law of the country of registration	Copy of Sales Tax Registration	[]
4	Income Tax Registration as per law of the country of registration	Copy of Income Tax Registration	[]
5	Certification from reputed Accreditation agencies	Certificate of accreditation	[]
6	Major customers list	Past Purchase Orders or any other suitable document	[]
7	Product Details	Product catalogs/ Brochures	[]
8	Annual Sales	Audited Balance Sheet of FYLast 03 years	[]
9	Any other important detail		[]
10	Details & Mandatory document uploaded on HAL e-proc portal for 'e-Registration'		Yes/ No
Remarks: Kindly provide all current documents as above, tick mark and send back along with form.			

Material Categorisation

Material Group	Material Categories	Material Sub - Categories				Additional Types
		Type-1	Type-2	Type-3	Type-4	
Direct Project Materials (Bonded Materials)	Raw Materials	Metallic	Non-metallic	Prepreg/ Foams/ Cores	Others	Others
	Project Consumables	Paints and Chemicals	Oil and Lubricants	Fuel/ Gases	Sealants, Adhesives and Tapes	Others
	Bought Out Finished parts	Electrical Power System	Hydraulic System	Fuel System	Landing Gear System	Others
	Standard Parts - IS, MS, NAS, AGS, GOST etc.	Metallic Fasteners	Bearings	Rubber items	Washers and Gaskets	Others
	Special Tools & Test Equipment (specific to Project and Forming part of DRE)	Jigs & Fixtures	Hand Tools	Consumable Tools	Special Purpose Tools	Others
	SACL, Ground Tools forming part of Aircraft/ Engine/ End Product delivery	Ground Handling Equipment (GHE)	Ground Support Equipment (GSE)	Others		
	Raw Materials for Jigs/ Fixtures/ Tooling	Metallic	Non-metallic	Prepreg	Others	Others
	Consumables for commercial applications	Paints and Chemicals	Oil and Lubricants	Masking Tapes	Cleaning Agents	Others
	Standard Parts/ items for Jigs/ Fixtures/ Tooling and other commercial applications	Metallic Fasteners	Rubber sheets	Others		
	Maintenance Spares (including all Equipment, Vehicles etc.)	Mechanical	Electrical	Electronics	Civil	Others
Overhead Materials (Non-bonded Materials)	Safety items	Personal Protective Equipment (PPE)	Fire and Safety	Alarm systems	CCTV Camera	Others
	Loose Tools & Equipment - Shop tools, Gauges and Hand tools	Measuring Tools	Hand Tools	Power Tools	Grinding Tools	Others
	Loose Tools & Equipment - Cutting Tools	Single Point tools	Multi point tools	Cut of wheels	Gas cutting Equipment	Others
	Welfare & other items including Stationery, Medical, Canteen Supplies, etc.	Printed Articles	Memento & Gift items	Clothing	Medicine/ Pharmacy	Others
	SACL, Ground Tools not forming part of Aircraft/ Engine/ End product delivery	Ground Handling Equipment (GHE)	Ground Support Equipment (GSE)	Others		
	Construction material	Cement	Sand	Stone chip	Brick	Others
	Plant, Machinery and Factory Equipment	Air conditioning equipment	Electrical & Electronics equipment	Machines	Vehicles	Others
	Computer & associated equipment	Computers/ Laptops	Software	Storage solutions	Tablets/ Phones	Others
	Testing/ Calibration	EMI/ EMC test	Vibration test	Dust test	Others	Others
	AMC/ CAMC/ Repairs	Conventional machine tools	CNC machine tools	Air conditioning systems	Thermal and Exhaust systems	Others
Services	Logistics	Logistics				
	Other services	Other services				