

HINDUSTAN AERONAUTICS LIMITED
Training & Development Institute
Ojhar, Nashik-422207

T&D/ 1614(1)/2019-20/166

Date: 6th Aug 2019

General Instructions for Provisionally Shortlisted Candidates For
Apprenticeship Training – (ITI-trades)

1. All provisionally shortlisted candidates are hereby informed to report for Document verification at HAL Main gate, Ojhar, Nasik. The date and time of reporting for individual candidates is given in the attached list.
2. Candidates have to provide copies of certificates (Two sets) and also produce originals for verification. The list of certificates is as follows :
 - I. SSC/HSC board certificate
 - II. ITI - Semester wise mark sheets
 - III. ITI - Certificate or provisional whichever is applicable
 - IV. Copy of registration in the portal : apprenticeship.gov.in
 - V. Caste certificate (OBC/SC/ST) if applicable
 - VI. Economically Weaker Sections (EWS) : Income and Asset verification certificate if applicable
 - VII. Non Creamy layer Certificate: For OBC-In Central government format.
 - VIII. Physically handicapped : PWD if applicable
 - IX. Ex-servicemen/Wards of ex-servicemen : XSM if Applicable
 - X. Aadhaar Card
 - XI. MSI Card : For HAL wards
 - XII. Two passport size photographs
3. The candidates will need to apply for Medical fitness certificate from Govt. Hospital & Police verification certificate issued by SP/CP. The certificates will be required while joining.
4. Candidates should not carry any electronic gadgets or baggage
5. If the candidates fail to report on the mentioned date & time, it will presumed that candidate is not interested in Apprenticeship Training and his/her candidature will be treated as cancelled.
6. HAL, Nasik will not be under any obligation to provide Employment on completion of the Apprenticeship Training.
7. The candidate has to make his/her own arrangement for accommodation & travelling for the engagement process/during Apprenticeship Training Period & No accommodation & travelling allowance will be paid by the company.

