

IMM Department

Application for Registration as Approved Vendor (Foreign Vendor - Manufacturer)

Ref:.....

(Office Use Only)

1	Name of the Firm	
2	Parent Company	
3	Address	
	City	
	State & Zip Code	
	Country	
4	Contact Name	
5	Phone	
6	Fax	
7	E-mail	
8	Website/ URL	
9	Category	Original Equipment Manufacturer (OEM) ☐ Consortiums/ State/ Govt. Agencies ☐ Others ☐
10	Company Type	Limited Company ☐ Partnership ☐ Individual ☐ Educational or Research Institute ☐ Trust ☐ Others ☐
11	Data Universal Numbering System (DUNS) Number	
12	Capital Employed	
13	Annual Sales	
14	Quality Certifications/ Accreditation	
15	Employees (Total)	
16	Products/ Services	

17	Major Customers	
18	Address of Liaison office/ Branch office/ subsidiary in India if any with details of necessary clearance from Reserve Bank of India	
19	Details of authorised Stockist/ Distributor/ Service Centers if any to manage HAL supplies	
20	Company's Catalogue/ Brochure enclosed.	Yes/ No
21	Bank Account Details	Bank Name & Branch IBAN Number SWIFT code

Date.....

Signature:.....

Name:.....

Position:.....

Note: i) Refer **Annexure – 1** for the list of documents to be submitted along with the Vendor Registration Application Form.

ii) Vendor is requested to get e-registered on line at HAL e-Portal. Visit <https://eproc.hal-india.co.in>.

Annexure – 1

Check List of Documents to be Submitted along with the Application for Foreign Vendor – Manufacturer

Sl. No.	Details Required	Proof Required	Yes/ No
1	Details of Business Establishment	A certified copy of the charter, statutes, or Memorandum and Articles of the company or other instrument constituting or defining the constitution of the company; and if the instrument is not in the English language, a certified translation thereof	[]
2	Full address of Registered office of the company/firm & proof thereof	Notarised affidavit for Proof of Company address	[]
3	Sales Tax Registration as per law of the country of registration	Copy of Sales Tax Registration	[]
4	Income Tax Registration as per law of the country of registration	Copy of Income Tax Registration	[]
5	Certification from reputed Accreditation agencies	Certificate of accreditation	[]
6	Major customers list	Past Purchase Orders or any other suitable document	[]
7	Product Details	Product catalogs/ Brochures	[]
8	Annual Sales	Audited Balance Sheet of FY Last 03 years	[]
9	Any other important detail		[]
10	Details & Mandatory document uploaded on HAL e-proc portal for ‘e-Registration’		Yes/ No
Remarks: Kindly provide all current documents as above, tick mark and send back along with form.			

Material Categorisation

Material Group	Material Categories	Material Sub - Categories				Additional Types
		Type-1	Type-2	Type-3	Type-4	
Direct Project Materials (Bonded Materials)	Raw Materials	Metallic	Non-metallic	Prepreg/ Foams/ Cores	Others	
	Project Consumables	Paints and Chemicals	Oil and Lubricants	Fuel/ Gases	Sealants, Adhesives and Tapes	Others
	Bought Out Finished parts	Electrical Power System	Hydraulic System	Fuel System	Landing Gear System	Others
	Standard Parts - IS, MS, NAS, AGS, GOST etc.	Metallic Fasteners	Bearings	Rubber items	Washers and Gaskets	Others
	Special Tools & Test Equipment (specific to Project and Forming part of DRE)	Jigs & Fixtures	Hand Tools	Consumable Tools	Special Purpose Tools	Others
	SACL, Ground Tools forming part of Aircraft/ Engine/ End Product delivery	Ground Handling Equipment (GHE)	Ground Support Equipment (GSE)	Others		
Overhead Materials (Non-bonded Materials)	Raw Materials for Jigs/ Fixtures/ Tooling	Metallic	Non-metallic	Prepreg	Others	
	Consumables for commercial applications	Paints and Chemicals	Oil and Lubricants	Masking Tapes	Cleaning Agents	Others
	Standard Parts/ items for Jigs/ Fixtures/ Tooling and other commercial applications	Metallic Fasteners	Rubber sheets	Others		
	Maintenance Spares (including all Equipment, Vehicles etc.)	Mechanical	Electrical	Electronics	Civil	Others
	Safety items	Personal Protective Equipment (PPE)	Fire and Safety	Alarm systems	CCTV Camera	Others
	Loose Tools & Equipment - Shop tools, Gauges and Hand tools	Measuring Tools	Hand Tools	Power Tools	Grinding Tools	Others
Capital	Loose Tools & Equipment - Cutting Tools	Single Point tools	Multi point tools	Cut of wheels	Gas cutting Equipment	Others
	Welfare & other items including Stationery, Medical, Canteen Supplies, etc.	Printed Articles	Memento & Gift items	Clothing	Medicine/ Pharmacy	Others
	SACL, Ground Tools not forming part of Aircraft/ Engine/ End product delivery	Ground Handling Equipment (GHE)	Ground Support Equipment (GSE)	Others		
	Construction material	Cement	Sand	Stone chip	Brick	Others
	Plant, Machinery and Factory Equipment	Air conditioning equipment	Electrical & Electronics equipment	Machines	Vehicles	Others
	Computer & associated equipment	Computers/ Laptops	Software	Storage solutions	Tablets/ Phones	Others
Services	Testing/ Calibration	EMI/ EMC test	Vibration test	Dust test	Others	
	AMC/ CAMC/ Repairs	Conventional machine tools	CNC machine tools	Air conditioning systems	Thermal and Exhaust systems	Others
	Logistics	Logistics				
	Other services	Other services				