

LATERAL SELECTION OF OFFICERS THROUGH DIRECT RECRUITMENT
(Advt. No. HAL/HR/Recruitment(Lateral Entry)/01/2024 dated 16-09-2024)

Hindustan Aeronautics Ltd (HAL), a Navratna Central Public Sector Undertaking, is a premier Aeronautical Industry of South East Asia, with 20 Production / Overhaul / Service Divisions and 11 co-located R&D Centres spread across the Country. HAL's spectrum of expertise encompasses hi-tech programmes involving a number of state-of-the-art technology, design, development, manufacture, repair, overhaul and upgrade of Aircraft, Helicopters, Aero-engines, Industrial & Marine Gas Turbines, Accessories, Avionics & Systems and structural components for Satellites & Launch Vehicles.

2. Rotary Wing Research and Design Centre (RWRDC) engaged in the Design and Development of Rotary Wing Platforms such as ALH (Advance Light Helicopter), LCH (Light Combat Helicopter), LUH (Light Utility Helicopter) is currently looking for learned, experienced and result oriented Professionals with diverse experience profile for the following Executive Cadre.

3. DETAILS OF POST/DISCIPLINE/RESERVATION/QUALIFICATION:

Sl. No.	Name of the Post	Grade	No. of Vacancies and Reservations	Total No of Post	Qualification	Post Qualification experience required to be possessed
			UR			
1.	Safety Officer	II	1	1	Full time regular Bachelor's Degree in Engineering / Technology or its equivalent in any discipline. and Full time regular Diploma / Advanced Diploma in Industrial Safety from a recognized Institution / University. (or) Full time regular Master Degree in Industrial Safety (2years) from a recognized University/ Institution.	2 years

Abbreviations:
 Categories: UR – Unreserved

4. QUALIFICATION REQUIREMENT:

- Candidates applying for the above mentioned post should possess the qualification as mentioned against the post.
- Candidates possessing qualifications acquired through Part Time/Correspondence/Distance Education/E-learning qualification will not be equated with regular / full time courses.
- Candidate pursuing / enrolled for any other qualifications should mandatorily indicate the same in the application format. All the qualifications possessed by the candidates and qualifications/ courses being pursued by them at the time of submitting the application for employment, are to be clearly indicated in the application. In other words, all the qualifications already possessed and qualifications / courses , which are being pursued / currently undergoing are to be indicated in the application while submitting the same for notified post in HAL.

5. POST QUALIFICATION REQUIREMENT (PQ):

- Experience will be calculated from the date of acquiring the requisite Professional Qualification. Experience prior to acquiring the requisite Professional Qualification will not be reckoned for calculation of PQ. Candidates need to possess PQ in the relevant area/field.
- Any Full-Time additional degree acquired during the period of experience post acquiring Professional Qualification, will not be reckoned as experience and the duration of course will be deducted from the total PQ possessed.

6. AGE LIMIT / RELAXATION/ CONCESSION:

- The upper age limit shall be 30 years as on 16-09-2024 for Unreserved Category.
- Relaxation upto 5 years in age is admissible for the candidates belonging to SC/ST category.
- Relaxation upto 3 years in age is admissible for the candidates belonging to OBC (Non Creamy Layer) category.
- For getting reservation benefits under the OBC (NCL) category, the following are required to be adhered to:
 - i) The candidate must belong to Non – Creamy layer;
 - ii) The name of caste and community of the candidate must appear in the 'Central list of other Backward Classes;
 - iii) The candidate must furnish an OBC (NCL) certificate as per the format prescribed by the Govt. of India (not older than six months as on 16-09-2024 from the Competent Authority, at the time of interview.
- In respect of Persons with Benchmark Disabilities (PwBDs), Upper Age limit is relaxable by 10 years, which will be over and above the relaxation admissible for candidates belonging to SC / ST/ OBC (NCL) categories.

- Upper Age Limit is relaxable by 5 years in respect of the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period of 01.01.1980 to 31.12.1989.
- The Upper Age Limit with all relaxations shall not exceed 55 years for Posts in the Executive Category, except for the Candidates belonging to the PWBD Category.
- For PWBD candidates, the upper Age Limit with all relaxations shall not exceed 56 years for the Post in Executive Category;
- No relaxation will be extended to the OBC/SC/ST candidates applying for UR post.

7. PLACE OF POSTING:

The selected candidate will be posted at Rotary Wing Research and Design Centre, (RWRDC) Bangalore. However, they are liable to be transferred / posted / assigned to any place where HAL has the Divisions / Offices / Bases depending upon organizational requirements.

8. PAY SCALES & REMUNERATION:

Grade	Pay Scales (2017 Scales) #
II	Rs.40,000 – 1,40,000
# Annual Increment is presently 3% of running Basic Pay.	

- On selection, candidates will be appointed in the Scale of Pay as indicated above. Besides Basic Pay, candidates will be eligible for Variable Dearness Allowance, Perquisites & Allowances, Company Accommodation / House Rent Allowance, Performance related Pay (PRP), Membership of Provident Fund, Gratuity etc., as per the prevailing Company Rules. Perquisites and Allowances are presently paid @ 35% of the running Basic Pay under the Cafeteria System.

9. APPLICATION FEE:

- Rs.500/- (Rupees Five Hundred Only) is to be paid as application fee. The application fee of Rs.500/- is inclusive of GST of 18%.
- Candidates belonging to SC/ST/PWD are exempted from payment of application fees.
- The above application fee is to be deposited in the name of "Hindustan Aeronautics Limited -Recruitment Account" in State Bank of India bearing Account Number **41496209808 (IFSC Code SBIN0009077)** at any core banking branches of State Bank of India (SBI) only in the prescribed challan enclosed and a Journal Number is to be obtained. HAL will not be responsible in case a candidate deposits the Application Fee in a wrong Account. **No other form of payment is accepted.**
- Candidates are required to pay applicable amount towards Bank commission (if any) for depositing fee at other than SBI, HAL Branch, Bangalore.
- Candidates are required to provide the details of the application fees paid in the application form. If details are not provided, the application will be treated as incomplete and will not be accepted. Application fee can be deposited till the last date of submission of application. Candidates are required to write their particulars in the challan.

- Application fee once deposited into the company's account will not be refunded under any circumstances, even if the candidate is unable to forward the application details or due to being ineligible at the time applying or rejection of application etc. Therefore, depositing the application fees, candidates are required to ensure that they meet all the eligibility criteria.
- Candidates should forward original counter foil of the challan (HAL Copy) along with the application form. Photocopy / Xerox copy of the challan will not be accepted. In such case, the candidature will be rejected and the application fees will not be refunded.
- The candidate has to retain the original counter foil of the challan (Candidates Copy) for future reference.

10. HOW TO APPLY:

- The eligible and interested candidates are required to download the Application Form attached herewith. After downloading, the candidates are requested to fill the details/ columns without missing any information. In case there is no space to write about the work experience / training details / qualification details or any other, candidates may use additional A4 sheet papers and attach the same with application format while forwarding to us;
- The last date to receive the application by HAL is **11-10-2024**. The application should reach HAL RWRDC Division before the said date through Registered Post / Speed post / Courier only. Sending the application through email / fax will not be acceptable. Applications received after the due date will be summarily rejected;
- Eligible candidates may forward their duly filled in Application in the prescribed format to the following address:

The Deputy General Manager (HR),
RWRDC Division, Hindustan Aeronautics Limited,
P.B. No. – 1783, Vimanapura Post,
Bangalore – 560017

- Candidates are requested to superscribe the Envelope with the name of the post they are applying to;
- HAL will not be responsible for any postal delay and will not consider any applications received beyond the due date whatsoever the reason;
- Candidates are required to fill the application in BOLD letters legibly and should not leave any columns blank. If there are some columns that are not applicable to them, then they have to write as Not Applicable. Corrections in the application will not be entertained. Hence, before filling the details, candidates may ensure that they have all the details such as percentage of marks, proper dates / months and years of qualification / Experience etc;
- Candidates should not round off the percentage of marks in the qualifications. The percentage has to be calculated in the following manner.

$$\frac{\text{Total Marks obtained in all semesters / years}}{\text{Maximum marks (Cumulative of all semesters / years)}} \times 100$$

- Wherever CGPA or letter grade in a qualifying degree is awarded, equivalent percentage of

marks should be indicated in the application form as per norms adopted by the University / Institute. Candidates are required to submit a certificate to this effect from the University / Institute at the time of Interview;

- No documents / Certificates / testimonials are required to be attached along with Application Form; However, it may be noted that all the candidates who are called for Interview at a later stage will have to mandatorily produce Certificates in original in respect of all the particulars submitted in the Application Form for Document Verification;

11. SELECTION PROCEDURE:

- Eligible candidates short-listed based on the initial screening with reference to Qualification, relevance of experience and other credentials possessed only will be called for personal interview. Date, Time & Venue of the interview will be intimated to the short-listed candidates through e-mail only.
- Candidates shortlisted for interview are required to bring the certificates / documents (Original and self-attested photocopies) in proof of Age, Qualification, Experience, Caste, Training, Disability (As applicable), NOC (if applicable) and passport size photographs at the time of interview.
- Candidates will be shortlisted and will be called for interview in the ratio of 1:10 (maximum) as per the rules of the Company.

12. OTHER BENEFITS AND TERMS & CONDITIONS:

- Only Indian Nationals are eligible to apply;
- Age and Post Qualification experience will be reckoned as on 16-09-2024;
- A candidate is requested to apply only for which he/ she is suited and fulfilling all the criteria mentioned for the post;
- The job description of the Safety Officer is attached at Annexure-A.
- All qualifications should be from Indian Universities/ Institutes recognized by appropriate statutory Authorities in the Country;
- Mere submission of application will not automatically entail them to be called for Interview and Appointment in the company;
- HAL reserves the right to cancel / restrict/ enlarge/ modify/ alter the Advertisement / Recruitment process and / or the Selection Process thereunder, without issuing any further notice whatsoever. The number of vacancies can be modified as per discretion of the Management;
- Candidates provisionally selected under this recruitment will be subject to verification of Caste and Character & Antecedents from the concerned Authorities, as per the Rules of the Company;
- Selected candidates can be posted to any Division / R&D Centers / Office of the Company. The candidates will not be allowed to seek / apply for transfer to any other Division / Location of the Company within first 3 years of joining HAL;
- Candidates appearing for interview will be reimbursed III Tier A/C (3A)/ Sleeper Class / II Class / Bus Fare by the shortest route on production of proof of travel (Original onward journey ticket and photo copy of return journey ticket);

- Candidates staying 30 miles (50km appx) away from the place of interview only will be reimbursed to and fro charges as mentioned above. If the candidate is unable to produce the proof of travel/ tickets, then the reimbursement will not be paid by HAL;
- Request for change of mailing Address, category, Discipline or any other information as declared in the application form will not be entertained once the application is received;
- If the information/ Certificates furnished by the candidate in any part/ stage is found to be false or incomplete or is not found to be in conformity with eligibility criteria mentioned in the advertisement, the candidature/ appointment will be considered as revoked / terminated at any stage of recruitment process or after recruitment or joining, without any reference given to the candidate;
- Candidates employed in Central / State Government/ Public Sector Undertakings etc. should produce No Objection Certificate (NOC) at the time of appearing for the interview. Candidates who fail to produce the NOC will not be permitted to appear for interview and will not be eligible for payment of Travelling Allowance;
- Experience possessed by candidates engaged on Contract Basis directly by PSU / Central / State Governments concerned shall be considered as experience for the purpose of selection. In that case, Experience Certificate is to be produced from such PSUs/Central/State Governments, etc, indicating the contract engagement. As regards No Objection Certificate, the same needs to be in line with the Terms & Conditions of contract engagement and Rules applicable for such contract engagement in the concerned Organization;
- Experience possessed by candidates engaged on contract basis through contractors by PSUs/Central/State Governments will not be considered as experience since the engagement is not direct;
- Experience possessed by candidates in Private Organizations on contract basis shall be considered as experience, subject to scrutiny in terms of nature of experience , responsibilities, assignments etc.,
- The contract experience possessed by candidates mentioned above will be considered as experience for the purpose of selection only if the experience is in Executive cadre of the concerned PSU / Central / State/ Private Organisations;
- Once an employee avails himself/herself of voluntary retirement from a PSU, he/she shall not be allowed to take up employment in another PSU. If he/she desires to take up the employment, he/she shall have to return the VRS compensation received by him/her to the PSU concerned. Personnel who have opted for VRS from other PSUs should furnish documentary evidence that they have deposited their terminal benefits with the concerned PSU before their appointment in the Company;
- Candidates who have work experience in the Private Sector, should produce the experience certificate in the letter head of the Company at the time of Interview. The letter head of the company should have the details of the company;
- Candidates provisionally selected by HAL will have to undergo Pre-Employment Medical Exam before joining HAL. Applicants should have sound health and should meet the medical standards prescribed by the Company. Appointment of selected candidates is subject to receipt of satisfactory medical report from the Company's Doctor as per the Medical standards of the Company. No relaxation in health standards will be allowed;

- The decision of HAL in all matters relating to eligibility, acceptance or rejection of applications, mode of Selection, conduct of interview, Verification of Documents etc. will be final and binding on candidates;
- Candidates should clearly mention all the details sought in the Application Format. In case of no clarity/ discrepancy in the information provided, Application will be summarily rejected. No communication will be sent to the candidates;
- As per the extant rules of the Company, Internal candidates are not eligible to apply;
- Appointment of selected candidates is subject to verification of caste, experience and character & Antecedents from the concerned Authorities, as per the rules of the Company;
- Any correspondence with the candidates will be made via mobile number / e-mail id provided by the candidate in the application. No other mode of communication will be adopted;
- Furnishing wrong / incorrect information or suppression of relevant information will lead to rejection of candidate and the application will be out-rightly rejected;
- Any sort of canvassing or Influencing of the Officers related to Recruitment / Selection process would result in immediate disqualification of the candidates;
- Court of jurisdiction for any dispute/ cause will be in Bangalore;
- Last date for receipt of application is **11-10-2024**;
- Any corrigendum/addendum (if any) will be hosted/published on the HAL website only;
- In case of any particular query is not covered above, the candidates may write to us at hr.rwrdc@hal-india.co.in Or call 080-22327274/22327275. No other method of Communication will be entertained.

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Note for Candidate

- i) It may be noted that the information posted in HAL Website only are considered authentic.
- ii) Candidate should be alert of fake emails, Whatapp messages, SMS and other such fake communications received and should not make payment with any individual/Agency for securing Employment in HAL. HAL reserves the right to take legal action against those fraudsters.

Safety Officer:

The duties of Safety Officers shall be to advise and assist the factory management in the fulfillment of its obligations, statutory or otherwise, concerning prevention of personal injuries and maintaining a safe working environment. Those duties shall include the following namely:

- I. To advise the concerned departments in planning and organizing measures necessary for the effective control of personal injuries;
- II. To advise on safety aspects in all job studies and to carry out detailed job safety studies of selected jobs;
- III. To check and evaluate, the effectiveness of the action taken or proposed to be taken to prevent personal injuries;
- IV. To advise the purchase and stores departments in ensuring high quality and availability of personal protective equipment;
- V. To provide advice on matters related to carrying out plant safety inspections;
- VI. To carry out plant safety inspections in order to observe the physical conditions or work and the work practices and procedures followed by workers and to render advice on measures to be adopted for removing the unsafe physical conditions and preventing unsafe action by workers;
- VII. To render advice on matters related to reporting and investigation of industrial accidents and diseases;
- VIII. To investigate accidents and dangerous occurrences including high potential near miss incidents.
- IX. To advise on the maintenance of such records as are necessary relating to accidents, dangerous occurrences and industrial diseases;
- X. To promote setting up of Safety Committees and act as adviser and catalyst to such committees;
- XI. To organize in association with the concerned departments, campaigns, competitions, contests and other activities which will develop and maintain the interest of the workers in establishing and maintaining safe conditions of work and procedure; and
- XII. To design and conducting either independently or in collaboration with the training department, suitable training and educational programmes for the prevention of personal injuries.
- XIII. Coordination with regulatory authorities to comply the legal and other requirements related to Health and Safety.
- XIV. Coordination with various departments for developing Safe operating procedures and conducting job specific training programs for the employees.
- XV. Developing and implementing the work permit system and lock out tag out system.
- XVI. Carry out the Safety promotional activities on regular basis.
- XVII. Should have adequate knowledge in Kannada

Bank Challan (Pay in slip)



BANK COPY

Bank use only	SBI Branch Name	
	SBI Branch Code	
	SBI Bank Journal No.	
	SBI Bank Journal Date	
Name of the Candidate:		
Post Applied for :		
Address of the Candidate		

Paid into the Credit of

"HINDUSTAN AERONAUTICS LTD- Recruitment Account"

A/C No. 41496209808

IFSC code. SBIN0009077

State Bank of India, Industrial Finance Branch, Residency Road, Bangalore-560 025

Sl. No.	Particulars	Amount
1.	Application Fee	500
2.	Bank's Commission /Charges	
	Total	

Signature of Remitter / Applicant

Received the above amount in Rupees

.....only

Signature of Receiving authority

Bank Challan (Pay in slip)



HAL COPY

Bank use only	SBI Branch Name	
	SBI Branch Code	
	SBI Bank Journal No.	
	SBI Bank Journal Date	
	SBI Bank Journal Date	
Name of the Candidate:		
Post Applied for :		
Address of the Candidate		

Paid into the Credit of

"HINDUSTAN AERONAUTICS LTD- Recruitment Account"

A/C No. 41496209808

IFSC code. SBIN0009077

State Bank of India, Industrial Finance Branch, Residency Road, Bangalore-560 025

Sl. No.	Particulars	Amount
1.	Application Fee	500
2.	Bank's Commission /Charges	
	Total	

Signature of Remitter / Applicant

Received the above amount in Rupees

.....only

Signature of Receiving authority

Bank Challan (Pay in slip)



CANDIDATE COPY

Bank use only	SBI Branch Name	
	SBI Branch Code	
	SBI Bank Journal No.	
	SBI Bank Journal Date	
Name of the Candidate:		
Post Applied for :		
Address of the Candidate		

Paid into the Credit of

"HINDUSTAN AERONAUTICS LTD- Recruitment Account"

A/C No. 41496209808

IFSC code. SBIN0009077

State Bank of India, Industrial Finance Branch, Residency Road, Bangalore-560 025

Sl. No.	Particulars	Amount
1.	Application Fee	500
2.	Bank's Commission /Charges	
	Total	

Signature of Remitter / Applicant

Received the above amount in Rupees

.....only

Signature of Receiving authority

Accepted at all the Branches of State Bank of India



HINDUSTAN AERONAUTICS LIMITED
RWRDC , Design Complex, Bangalore

Paste Self
Attested recent
Passport Size
Photograph

APPLICATION FOR THE POST OF SAFETY OFFICER –GR-II

ADVERTISEMENT NO. HAL/HR/RECRUITMENT (LATERAL ENTRY)/01/2024 DATED
16.9.2024

1	Name (IN BLOCK LETTERS)	
2	Gender	
3	Father's Name	
4	Mother's Name	
5	Marital Status	
6	Spouse Name (if married)	
7	Nationality & State of Domicile	
8	Date of Birth(DD /MM/ YYYY)	
9	Age as on 16-09-2024	
10	Religion	Hindu / Muslim / Christian / Sikh /Neo-Buddist / Zoroastrians / Jain / Others specify

11	Category (Copy of Certificate to be produced at the time of Interview in case of SC/ST/OBC-NCL/EWS in the prescribed format attached)	SC / ST / OBC / EWS / GEN
12	Permanent Address 	Address for Communication (All future Communications will be made on this Address only)
13	Phone with STD Code/ Mobile Number	
14	E-mail ID (All correspondences to the candidates will be made via Mail/SMS/e-mail id provided by the candidate in the application format.	
15	Nearest Railway Station (With reference to the Present Address)	
16	Were you domicile of J & K during the period from 01.01.1980 to 31.12.1989? (Copy of certificate to be produced at the time of Interview)	Yes No

17	Are you a Person with Disability (PWD) (Copy of Certificate to be produced at the time of Interview)	Yes /No If Yes, Nature of Disability: Percentage of Disability :
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18 . Details of Educational Qualification possessed at the time of submission of Application: (From SSLC onwards)

Qualification	Month & Year of Passing the Exam	School / Board /Institution	Duration of Course/ Mode of of study (Regular / Part Time/ Correspondence)	Marks Secured			Class /Division
				Marks Obtained	Max. Marks	% of Marks	

(Note : Please give full details and Use separate sheet if required)

19. Details of Training undergone in last 5 (Five years) years :

Name of Organization	Institution/ Organization	Duration of the Training		Name of the Training Programme
		From (dd/mm/yy)	To (dd/mm/yy)	

20. Details of Employment in other Organizations, (Post Qualification Experience)
(in Chronological order)

Sl. No.	Name of the Organization	Central Govt/ PSU/Private/ Self Employed	Designation	Period		Pay Scale / Gross Pay	Nature Of Duties	Reason for Leaving
				From	To			

Note:

(i) The Period of training undergone by a candidate in a Private Company is not reckoned for calculating the post Professional Qualification Experience.

(ii) The Candidates are required to carefully indicate the details as per the Documentary Proof available with them. The same are subject to Scrutiny /verification at a later stage of selection.

21. Total No. of years of Post Professional Experience you possess (in completed months and years):

..... Years and months as on

22.	<p>Have you been interviewed by HAL any time earlier , ?</p> <p>(If yes please give the details of the post for which you have been interviewed and also date and year)</p>	<p>Yes</p> <p>No</p>
23	<p>Are any of your close relatives working in HAL?, if yes please provide details of Name, Designation and Division etc</p>	<p>Yes</p> <p>No</p>
24	<p>Please provide a Pen Picture details of yourself(To be typed in about 500 words and attached)</p> <p>Detailed picture of the current position held</p> <p>Pen Picture of professional experience, achievements & significant contribution in the field</p>	
25	<p>Present Scale of Pay</p>	<p>Scale of Pay :</p> <p>Basic Pay ;</p> <p>Dearness Allowance:</p> <p>HRA:</p> <p>Other Allowances :</p>

		Gross Salary per month : CTC Per Annum :
26	Date of Seniority(From Date in present Grade/Post) (for PSU/Government Employee)	
27	Candidates working in central Government/State Government /Public Sector Enterprises are requested to separately furnish the Scale of Pay (in Executive Cadre) existing in their Organization	
28	Have you ever been a Member/Worker of any Political Party/Organization or participated in any Political activities? If 'Yes' provide the following details: a)Name of Political Party/Organization: b)Particulars of Political Activity (if any): c)Period of Membership (from year)/year of participation in Political Activity: d)Nature of Participation in Political Activity: e)Office, if any, held in Political Party:	
29	If selected how soon you can join ?	
30	Are you willing to be posted anywhere in India	Yes/No

31	<p>Have you taken VRS from any PSU/Government Organization ?</p> <p>If yes , please mention date of VRS and the amount received as Ex-gratia</p>		
32	<p>Have you enclosed the 'No Objection Certificate' from your present Employer for attending this interview?(in case of PSU/Govt./Quasi Govt./Autonomous Bodies)</p>	NA/ YES / NO	
33	<p>Details of Application Fee paid through Challan to the HAL Recruitment A/C No. 41496209808(i.e. Application Fee of Rs. 500/ (inclusive of GST of 18%) & applicable bank charges</p>	Name of Bank	
		Branch Code	
		Date	
		Amount	Rs. 500 + (Applicable Bank Charges)

(Note : Original Challan " HAL Copy to be enclosed" with the Application

DECLARATION	
<p>I hereby declare that the above statements including particulars regarding Age, Qualification, and Experience etc. are true & complete to the best of my knowledge and belief. In case of any changes in the information furnished above, the same will be informed forthwith.</p> <p>In the event, the information is found to be false or incorrect, my candidature /Appointment may be considered terminated without any notice.</p>	
Place :	
Date :	Signature of Candidate.....

Note: The Candidates are required to fill up all the columns. In the event of failure to enclose/fill up the aforesaid details, the application form will be summarily rejected. The Candidate should not attach any documents with the Application form other than the specified one in the Application Form. The Original Certificates will however be scrutinized /verified at the time of Interview.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri /Smt / Kumari _____, son/ daughter of _____, of Village / Town _____ in District/ Division _____ in the State / Union Territory _____ belongs to the _____ Community which is recognized as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. dated Shri / Smt. / Kumari _____ and / or his / her family ordinarily reside(s) in the _____ District / Division of the _____ State / Union Territory. This is also to certify that he/ she does not belong to the persons / sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No. 36012/22/93-Estt.(SCT), dated 8-9-1993**.

District Magistrate, Deputy Commissioner, etc.

Dated:

SEAL

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC. ** As amended from time to time Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of people's Act, 1950.

DECLARATION TO BE FURNISHED BY CANDIDATES SEEKING RESERVATION AS OBC

The Dy. General Manager (HR) HAL Helicopter Division BANGALORE

Sub: Selection for the post of _____

Respected Sir,

"I, _____ son / daughter of Shri
_____ resident of village / town /
city _____ Dist
_____ State _____

hereby declare that I belong to the _____ community which is recognised as Backward Class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel & Training Office Memorandum No.36012/22/93-Estt.(SCT) dated 8.9.1993. It is also declared that I do not belong to Persons/ Sections (creamy layer) mentioned in column 3 of the Schedule to the above-referred Office Memorandum dated 8.9.1993".

2. I further declare that I have been selected and offered the above said post provisionally which is reserved for the persons belonging to OBC Non Creamy Layer category. I know that my appointment to this post is provisional and is subject to the community certificate being verified through the proper channels and if the verification reveals that my claim to belong to Other Backward Class or not belong to Creamy Layer is false, my services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false caste certificate.

Thanking you,

Yours faithfully,

Signature of the candidate

**FORM OF CERTIFICATE TO BE PRODUCED BY THE CANDIDATES
BELONGING TO SCHEDULED CASTE / SCHEDULED TRIBE**

This is to certify that Shri/ Shrimathi*/
Kumari*_____ Son / Daughter*of _____
of Village/town*_____ in District / Division* _____ of
the State/Union Territory*_____ belongs to the _____
Caste/ Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe*
Under: The Constitution (Scheduled Castes) order 1950 *The Constitution
(Scheduled Tribes) order 1950 *The Constitution (Scheduled Castes)(Union
Territories) order 1950 *The Constitution (Scheduled Tribes) (Union Territories)
order 1951 { (As amended by the Scheduled Castes and Scheduled Tribes
lists(Modification) order, 1956, the Bombay Reorganization act 1960, the
Punjab Reorganization act 1966, the state of Himachal Pradesh act 1970, the
North-Eastern areas (Reorganization) act 1971 and the Scheduled Castes and
Scheduled Tribes orders (Amendment) act 1976) } *The Constitution (Jammu
and Kashmir) Scheduled Castes order 1956 *The Constitution (Andaman and
Nicobar Islands) Scheduled Tribes order 1959 as amended by the scheduled
Castes and Scheduled Tribes Orders (Amendment) act 1976; *The Constitution
(Dadra and Nagar Haveli) Scheduled Castes order 1962 *The Constitution (Dadra
and Nagar Haveli) Scheduled Tribes order 1962 *The Constitution (Pondicherry)
Scheduled Castes order 1964 *The Constitution (Uttar Pradesh)
Scheduled Tribes order 1967 *The Constitution (Goa, Daman and Diu)
Scheduled Castes order 1968 *The Constitution (Goa, Daman and Diu)
Scheduled Tribes order 1968 *The Constitution (Nagaland) Scheduled Tribes
order 1970 *The Constitution (Sikkim) Scheduled Castes order 1978

2. Shri/ Shrimathi/ Kumari*_____and/ or * his/
her* family ordinarily reside(s) in village/town* _____ of
_____ District/Division* of the state/Union Territory* of

Signature_____ Designation_____

(With seal of office) Place _____ State / Union
Territory Date _____

* Please delete the words, which are not applicable

Note : The term " Ordinarily resides" used here will have the same meaning as
in section 20 of the Representation of the People Act 1950.

Government of.....
(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS**

Certificate No. -----

Date: _____

VALID FOR THE YEAR _____.

This is to certify that Shri/Smt./Kumari _____ son / daughter/wife permanent resident of Village /Street Post Office District in the State/Union Territory Pin Code whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'* is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year . His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested
photograph of the
applicant

*Note1 :.Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a " Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

